

25th Annual Festival!

FOOD VENDOR APPLICATION/CONTRACT FOR VENDOR SPACE

September 25, 2010 - Katherine Rose Memorial Park – Mansfield, TX

2010

Page 1 of 2

For Office Use Only:

Date Rcd: _____

Check or CC: _____

Check #: _____

Amount: _____



FOOD VENDOR APPLICANT INFORMATION:

Company or Organization Name

Contact Name

Contact Phone #

Contact Email Address

I prefer to be contacted via: Phone Email

NOTE:

- All food vendors are selected based on prior years' performance, product sold, and originality of product sold.
- Duplication of products is rarely allowed.
- Submitting an application does not guarantee acceptance.**
- Attendance at Food Vendor meeting is mandatory; failure to comply may disqualify vendor with NO refund.

FOOD VENDOR INFORMATION (includes electric):

- Food Vendor: \$600
- Non-Profit Rate: \$300
- Amperage/voltage: _____
- Trailer Dimensions: _____

NOTE: All food vendors MUST comply with the following:

- Supply suitable hose for water hook-up
- Supply 40BC fire extinguisher
- Supply proof of General Liability Insurance
- Obtain Temporary Food Service Permit
- Attend Food Vendor meeting prior to festival

BILLING SUMMARY:

Food Vendor Booth: \$ _____

\$50 LATE FEE

(After Aug 1) \$ _____

Total Due **TODAY**: \$ _____

NOTE: Full payment is due with application. Application without payment will not be processed. **It is the responsibility of the applicant to confirm receipt of application.**

PAYMENT INFORMATION: (please circle one) Credit Card _____ Check - # _____

Credit Card # _____

Name on Card: _____

Expiration Date: _____ CSC # (on back) _____

Signature: _____

Booth Assignments:

- Space requests:** Booth assignments are made by the Pecan festival organizers. Specific booths are not available for "rental", nor will space be guaranteed from year to year.
- Sharing space:** Sharing of booth space is not permitted. Each vendor must have his/her own space.

Booth Set-up/Tear-down:

- Booth provisions:** Vendors are provided space, electricity and water ONLY.
- Set-up/Tear-down hours:** Food Vendors are required to be set-up by 7 am on Saturday, September 25. The park will be available for set-up beginning at noon on Friday, September 24.
- Food Inspectors:** Food Inspectors will inspect all Food Vendor Booths; Vendors may not sell until approved by Food Inspectors.
- Disqualification:** Tear-down prior to the end of the festival (6 pm on Saturday, September 25) will disqualify a vendor for participation the following year.
- Security:** While limited security is provided, the festival assumes no responsibility for equipment or merchandise.

Booth Activity:

- Selling Beverages:** Food vendors may purchase water and soda from the festival organizers for \$1/bottle and re-sell for \$2/bottle.
- Localized Selling:** Neither Vendors nor their assigned agents may leave their booth area when conducting business – vendors may not shout out to passers-by, nor may they stroll the festival area to solicit businesses. **Violators will be asked to leave the festival immediately.**

Parking and Loading/Unloading:

- Saturday Loading/Unloading:** Each vendor will receive a parking pass to unload prior to the festival.
- Saturday Parking:** Vehicles must be moved to off-site parking during festival hours. **NO EXCEPTIONS. VIOLATORS WILL BE TOWED AT OWNER'S EXPENSE.**

Food Vendor Responsibilities:

- Liability:** Each food vendor is **REQUIRED** to carry General Liability Insurance.
- Sales Tax:** Each vendor is responsible for collecting their own sales tax.

Refunds:

- 75%:** - cancellations received in writing prior to August 15, 2010
- 50%:** - cancellations received in writing prior to September 1, 2010
- 25%:** - cancellations received in writing prior to September 15, 2010
- 0%:** - NO REFUNDS AFTER September 15, 2010

ACKNOWLEDGEMENT OF TERMS: By signing below, I agree to the terms and conditions of operating as a vendor or exhibitor of the Pecan Festival – these terms may be given to me in writing, verbally, or electronically. I release and forever discharge the Mansfield Area Chamber of Commerce and all sponsors, volunteer, and agents from any personal liability, claims, loss or damage arising from my participation in the Mansfield Pecan Festival.

Applicant's Signature: _____ Date: _____

MAIL forms with payment to: Mansfield Area Chamber of Commerce, 114 North Main Street, Mansfield, Texas 76063 ATTN: Pecan Festival Vendors
FAX forms to: 817-473-8687 ATTN: Pecan Festival Vendors

QUESTIONS? Call 817-473-0507 or email Sarah@MansfieldChamber.org